



M E M O R A N D U M

To: Glenna Henson,
Cluster Manager, # 0620

Date: April 10, 2008

File No.: 74:4114:rg:Modesto & Turlock

From: Ernesto Magaña
Employment Development Department

Subject: **MONITOR ADVOCATE OFFICE ON-SITE ANNUAL REVIEW
PROGRAM YEAR 2007-2008
MODESTO AND TURLOCK JOB SERVICE FIELD OFFICES
FINAL MONITORING REPORT**

This Final Monitoring Report summarizes the California Monitor Advocate Office's (MAO) results of the Migrant and Seasonal Farmworkers (MSFWs) on-site annual review of the Modesto and Turlock Job Service (JS) Field Offices (FO). Mrs. Rebeca Guerra, Associate Monitor Advocate, and I conducted this annual review from March 17, 2008 through March 19, 2008. We focused our annual on-site review on the full range of employment services, benefits, and protections, including the full range of job and training referral services, counseling, and testing provided to MSFWs.

The MAO conducted this annual on-site review under the authority of all related Federal Regulations, including Title 20 of the Code of Federal Regulation (CFR), Chapter V, Parts 651, 653, and 658, applicable State laws, and Employment Development Department (EDD) JS policies and procedures. Specifically, Title 20 CFR, Part 653.108, requires the MAO to perform ongoing reviews of EDD services provided to MSFWs.

We collected information for this report by examining the Modesto and Turlock JS FOs' provision of services, job information sharing, job application taking process, outreach program operation, data collection, agricultural clearance order activity, and JS complaint system. Additionally, we interviewed Modesto and Turlock JS FOs' management and staff.

Our on-site annual monitoring review revealed the following finding:

Finding 1: Outreach activities

Observation: We noted that the Turlock and Modesto JS FOs have spent approximately 516 hours in outreach activities at the time of the review. Both offices have a combined allocation of 1,387 hours for outreach activities for Program Year 2007-08. However, local management informed MAO representatives that because of staffing shortages and because of the JS Program inability to backfill vacant positions, the local outreach worker has to remain in the field office assisting with the daily functioning of the field

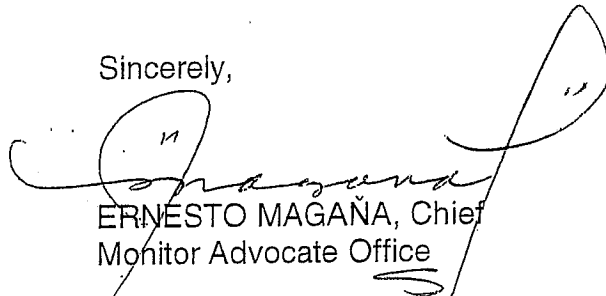
office. Consequently, local management could not guarantee that outreach activities could be conducted for the remaining of the program year.

Citation: 20 CFR 653.107

Recommendation The MAO acknowledges the staffing challenges local JS FOs are experiencing at the moment. However, we recommend that an effort is made to backfill vacant positions so that the Turlock and Modesto outreach worker can conduct a vigorous outreach of MSFWs as required by Federal regulation.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions, please contact Rebeca Guerra at (916) 654-7714.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernesto Magaña", is written over the typed name and title. The signature is fluid and cursive, with a large loop at the end.

ERNESTO MAGAÑA, Chief
Monitor Advocate Office

cc: Dianne Blatter-Ferrari
Bob Bittner
Mary Mendoza